# JOB DESCRIPTION



## TIME COMMITMENT

- one sunday a month
- during the worship service
- approximately 9:30-11:15am

#### CONNECTING

- greet kids and parents
- show new families to their classroom
- get to know names
- build trust in creative ways





#### **RESPONSIBILITIES**

- help create a safe environment
- watch hallway where kids classes are
- · assist teachers if parents are needed
- make sure only kids and parents enter hallway

### **POLICIES**

- read and follow our children's ministry policies
- be familiar with emergency procedures and kits
- attend occasional meetings or trainings





### **ELIGIBILITY**

- must be high school or older
- regularly attends church services
- loves children and is a good example for them

### **SCHEDULING**

- let us know in advance of weeks you'll be gone
- if you will be gone try and switch with someone
- if no sub can be found contact Ms. Jennifer





### PROCESS FOR VOLUNTEERING

- fill out an application/background check form
- · meet with Ms. Jennifer for training
- once approved begin loving our families