

JOB DESCRIPTION



TIME COMMITMENT

- usually one Sunday a month
- be in class before 9:45am
- done around 11:15am

GREETING FAMILIES

- warmly welcome the little ones
- chat with parents and get any instructions
- make sure you check name tag for allergies



MEETING NEEDS

- provide for the child's social needs
- provide for the child's physical needs
- provide for the child's emotional needs

POLICIES

- read and understand nursery procedures
- follow nursery procedures
- be familiar with emergency procedures and kits



SCHEDULING

- try to switch with someone else if you are unable to come on the day you are scheduled
- if you can't switch just let Ms. Jennifer know

AFTER CLASS

- make sure child's items are packed and ready
- check/collect parent's tags at pick-up
- put all toys back in the totes



PROCESS FOR VOLUNTEERING

- fill out application/background check form
- meet with Ms. Jennifer for training
- once scheduled - start loving on our kids!